9-7-14, Shimorenjaku, Mitaka-shi, Tokyo 181-0013, Japan TEL: 03-4570-6400 (9:00-17:00) FAX: 0422-57-8306

FAX: 0422-57-8306 Email: info@mist.school

# **Elementary Teacher Job Description**

Musashi International School is looking for a committed, resilient, and collaborative teacher with a solid educational background in Elementary education. The candidate should reside in Japan and be willing to work in Tokyo at a Cambridge Curriculum School. We are searching for someone able to work in a multicultural environment who is flexible and capable of teaching any elementary grade level.

## General Qualifications, Skills, and Experience Required:

- Bachelor's degree in education (preferred)
- Teaching certificate (preferred)
- At least 3 years of successful teaching experience at the elementary level
- Teaching experience in a cross-cultural environment (preferred)
- Teaching experience in a Cambridge (preferred)
- Commitment and motivation toward continual professional development
- Knowledgeable of the different pedagogical approaches in teaching in

# **Professional Responsibilities:**

- Planning and instructing lessons on specific elementary levels
- Enforcing classroom management and school policies
- Assessing and accommodating students' learning needs and style
- Promote the welfare of children and support the school in safeguarding children through relevant policies and procedures.

### **Working Hours:**

- Monday to Friday, 8:00 am-4:30 pm
- 40 hours per week

#### Benefits:

- Health Insurance
- Social Insurance
- Social Pension
- Visa Renewal Sponsorship
- Employment Insurance
- Paid Leave [5 days]
- Paid sick leave [5 days]
- Transportation costs covered
- Professional Development opportunities

### Holidays:

- Saturday and Sunday Off
- National/Public Holidays
- 10 weeks of school holidays